Meerilinga Training College

CHC50113 Diploma of Early Childhood Education and Care - Traineeship

NATIONALLY RECOGNISED TRAINING

Meerilinga Training College, is a leading Registered Training Organisation (6000) in Western Australia. We strive to provide participants with the highest quality of training and education. Our staff are passionate, dedicated specialists who have training and early childhood and industry currency in adopting a hands on positive, supportive approach with each of our students.

The Diploma of Early Childhood Education and Care (CHC50113) comprises 28 units. Students receive user friendly resources to achieve their qualification. Supportive Evidence is obtained through evaluation tasks in each unit. This Qualification covers workers who use organisational policies, procedures and individual children's profiles to plan activities and provide care for children, facilitating their leisure and play and enabling them to achieve their developmental outcomes. Depending on the setting, workers may work under direct supervision or autonomously. In some settings, the worker may also have limited supervisory responsibilities. In a Traineeship fees are partially funded through the Department of Education and Training.

Workplace Supervisor Role

Workplace Supervisor guidance underpins the professional development of personnel in the education sector. It is anticipated that the experience will be rewarding for Workplace Supervisors and students.

It is the trainee's responsibility to organise regular meetings with Workplace Supervisors to discuss task requirements.

Supervisor Responsibilities

- Complete the Confidentiality Agreement with the trainee
- Complete the Workplace Safety Induction with the trainee
- Sign the Attendance Record either daily or at regular intervals or arrange a suitable alternative
- Discuss with students the tasks they need to complete and provide access to workplace documents where appropriate
- Observe the student completing the tasks satisfactorily over a period of time Signing the logbook on a regular basis
- Being constructive, open and honest with the student and college staff when providing feedback regarding the trainees' performance
- Completing the Observation checklists in each of the Unit Sets. These may be completed at any time over the agreed practicum duration.
- Providing opportunities for the student to observe; learn and implement skills; locate, review and communicate understanding of school resources, policies, procedures and applicable industry standards.
- Responding to student initiated communication
- Working co-operatively with the student and the college staff

Course Overview

The Diploma of Early Childhood Education and Care (CHC50113) is a pathway to a career in Early Childhood Education and Care.

This qualification is Nationally Recognised.

Includes

- First Aid Training +

Career Prospects

- **Authorised Supervisor**
- **Children's Services Coordinator**
- **Centre Manager**
- **Children's Services Director**
- **Child Care Worker**
- **Group/Team Coordinator/Leader**
- **Children's Advisor**
- **Program Leader**
- **Child Development Worker**

Future Skills WA
Training for tomorrow's opportunities

Unit Codes

Unit Code	Unit	
CHCCS400C	Work within a relevant legal and ethical framework	
CHCECE001	Develop cultural competence	
CHCECE002	Ensure the health and safety of children	
CHCECE003	Provide care for children	
CHCECE004	Promote and provide healthy food and drinks	
CHCECE005	Provide care for babies and toddlers	
CHCECE007	Develop positive and respectful relationships with children	
CHCECE009	Use an approved learning framework to guide practice	
CHCECE016	Establish and maintain a safe and healthy environment for children	
CHCECE017	Foster the holistic development and wellbeing of the child in early childhood	
CHCECE018	Nurture creativity in children	
CHCECE019	Facilitate compliance in an education and care service	
CHCECE020	Establish and implement plans for developing cooperative behaviour	
CHCECE021	Implement strategies for the inclusion of all children	
CHCECE022	Promote children's agency	
CHCECE023	Analyse information to inform learning	
CHCECE024	Design and implement the curriculum to foster children's learning and development	
CHCECE025	Embed sustainable practices in service operations	
CHCECE026	Work in partnership with families to provide appropriate education and care for children	
CHCPRT001	Identify and respond to children and young people at risk	
HLTAID004	Provide an emergency first aid response in an education and care setting	
HLTHIR404D	Work effectively with Aboriginal and/or Torres Strait Islander people	
HLTWHS003	Maintain work health and safety	
BSBLED401A	Develop teams and individuals	
CHCORG428A	Reflect on and improve own professional practice	
CHCORG506E	Coordinate the work environment	
CHCPOL504B	Develop and implement policy	
PSPMNGT605B	Manage diversity	

28 units are required for award of this qualification including:

- 23 compulsory units
- 5 elective units

This Diploma includes units from CHC30113 Certificate III in Early Childhood Education and Care. Units may be assessed as eligible for exemption pending evidence of prior competency.

Alternative elective units are made available to allow individuals to choose what is appropriate to their study. This can be discussed with your trainer upon enrolment of the course.

Recognition of Prior Learning (RPL)

RPL is an assessment method designed to confirm and recognise the competencies an individual has obtained outside a formal education and training environment. These competencies might have been gained through informal or non-formal training, or they may have been gained through life or work experience. Students will be offered RPL prior to enrolment.

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Contact us

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Fees and Charges

Annual Maximum Fee per Course* (Only if all units commenced in 2016)
$7780

Total Fee (Only if all units commenced in 2016)
$7780

Flexible payment plans available including direct debit.

**For secondary school aged persons (in 2016, these students will be born on or after 1 July 1998 and must be at least 15 years old), the maximum course fee chargeable in 2016 is $415. This maximum applies to the total course fees for one or more courses for both concessional and non-concessional students. For all other students the maximum course fee chargeable in 2015 is $7780 for a Diploma or Advanced Diploma course. These maximums apply per course in 2016 when all units are commenced prior to 31 December 2016.*

CHC50113 Diploma of Early Childhood Education and Care

Fees and Charges

This information is indicative only and subject to change pending proof of evidence or approval in relation to fee waiver due to financial hardship, concession, units eligible for Recognition of Prior Learning and/or Credit Transfer within the specified period of time outlined in the student handbook. Incidental charges may be incurred through the course of study.

Course/Tuition Fee

Students will be invoiced on the commencement of units by cluster set. Course/tuition fees are calculated on the Nominal Hours of each unit. Nominal Hours do not represent the hours of training or instruction. Fee Rate per Nominal Hour $5.73

Textbooks

Course/Tuition Fees do not include the cost of textbooks for your course. These must be purchased separately by the student through Meerilinga or an external provider. Please note if purchased externally, they must be the correct edition and be purchased before the commencement of your studies. For information regarding course textbooks refer to the Meerilinga Training College website www.meerilinga.org.au

RPL Fee

Where units are eligible for Recognition of Prior Learning a charge of $100 per unit will apply.

Credit Transfer

Units eligible for Credit Transfer are free of charge.

Please note: Diploma of Early Childhood Education and Care is ineligible for concession.

Student Selection

All applications will be assessed by the Meerilinga Education Team based on the following criteria.

- Completed Application Form and all supporting documentation
- There are no pre-requisites for this course. Students are required to have a good proficiency in language, literacy and numeracy.
- Department of Training and Workforce Development funding

Students will be advised in writing or by email of the outcome of their application

For more information, please refer to the Meerilinga Training College Student Handbook, available to download on the Meerilinga website www.meerilinga.org.au.

Meerilinga Assessor/RTO Role

A trainer / assessor from Meerilinga will visit the student at the service, to validate competency. Students are assessed as 'competent' or 'not yet satisfactory. Competency refers to the specification of knowledge and skills and the application of that knowledge and skills to the standards of performance required in the workplace.

Being competent means:

- Performing individual tasks at an acceptable level of skill (task skills)
- Managing a number of different tasks within the job (task management skills)
- Responding appropriately to irregularities within the job (contingency management skills)
- Fulfilling the responsibilities to irregularities and breakdowns in routine (job / role environment skills)
- Transferring skills and knowledge to new situations and contexts (transfer skills)

RTO Responsibilities

- Provide appropriately qualified staff according to the recommendations of the training package and AQTF
- Deliver and assess students' competency in accordance with the requirements of the Training package(s) and AQTF
- Orientation of students, course expectations and information distributed to students in an appropriate format
- Develop all learning tools and assessments in accordance with the learning guide. Supervise and validate the assessment of all units and practical logbooks set by Meerilinga Training College
- Validate appropriate work placements, support and assess participants on the job through the logbook
- Moderate any difficulties that could occur in the placement that would impact on a participant achieving a successful outcome
- Monitor progress
- Be available to workplace supervisor to assist in any matter as required
- Maintain records: * attendance * delivery plans *assessment results * assessment plans * personal student details including copies of students' First Aid certificates
- Scheduling/chairing/minute keeping of meetings to monitor and evaluate effectiveness of the program

Additional Electives

It is noted that whilst this qualification equips workers to work with children from 0-5 years of age, some workplaces and jurisdictions require workers to have skills and knowledge to work with children in both early and middle childhood (i.e. aged 0-12 years).

Where workers are required to work across the span of development from 0-12 years, students can opt to receive training and/or assessment across this broader span of development and in addition to the qualification, be awarded a Statement of Attainment for achievement of the middle childhood development unit set.